



## **BID No. 9797-1/24: Pet Supplies - Prequalification**

### **I. Purchasing Instructions:**

#### **A. Award Description**

The purpose of this contract is to pre-qualify bidders for future pricing competition to purchase various pet supplies, related products, equipment and accessories for Miami-Dade County.

#### **B. Quotation Directives**

- (1) Prequalified vendors will be invited to participate in spot market purchases as required by the County. When spot market purchases are initiated, pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase, or for a specific purchasing period.
- (2) Cone of Silence  
Pursuant to Section 2-11.1(t) of the County Code, all requests for spot market pricing are subject to the Cone of Silence.
- (3) Local Preference/Locally Headquartered  
The evaluation of offers is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses.
- (4) User Access Program (UAP) and Inspector General fees will be applied where permitted by funding source.

### **II. Awarded Vendors:**

Vendor ID	Vendor Name	Address	Contact
208714156-01	Tomahawk Live Trap, LLC	6151 US HWY 51, Hazelhurst, WI. 54531	Jenny Smith PH: 1-800-272-8727 FX: 715-356-4611 <a href="mailto:trapem@livetrap.com">trapem@livetrap.com</a>
271403145-01	Animal Care & Equipment Services, LLC	3075-75 <sup>th</sup> Street, Unit 2 Boulder, CO. 80301	Debbie Vikor PH: 1-800-388-2237 x100 FX: 303-298-8894 <a href="mailto:Debbie@animal-care.com">Debbie@animal-care.com</a>
452409053-01	Lavcor, LLC	986 NW 99 Court Miami, FL. 33172	Leo Valdes PH: 786-399-6710 FX: 786-399-6710 <a href="mailto:lavcor@gmail.com">lavcor@gmail.com</a>

### **III. Pool Contract Award Checklist:**

The following is provided as a reminder of some important items that each department should check/ complete/ document, prior to making an award.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list.  
(See [www.miamidade.gov/business/reports-certification-list.asp](http://www.miamidade.gov/business/reports-certification-list.asp))



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- If the contract includes preferences (Local, Locally-Headquartered, Veteran's, and Small Business, as applicable), check that they were applied correctly. Obtain a signed Collusion Affidavit from the recommended vendor.
- Obtain a signed Affirmation of Vendor Affidavits from the recommended vendor.
- In your notice to all participants of the quote results, copy the Clerk of the Board ([clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov)) and include language advising the vendors that the 'Cone of Silence' is lifted.  
**Sample language:** *In accordance with the reference solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the \_\_\_\_\_ (Dept name) recommends award of this quote to: \_\_\_\_\_ (Company name). Provision of this notice also serves to confirm the lifting of the 'Cone of Silence' from this procurement action as dictated by Section 2-11.1(t) of the County Code.*
- **Allow a three (3) business day protest period** beginning the day after the award recommendation is posted with the Clerk, prior to completing award if applicable with your award value (over \$25K).

**IV. Event Log:**

ADDENDA LOG Contract Number 9797-1/24			
ADDENDUM NO.	DATE ISSUED	DESCRIPTION	AGENT
1.			